

## Atlantic Coast Athlete Clearance Registration

All student-athletes will register with the FHSAA sponsored online paperless eligibility system, **AthleticClearance.com**. The Preparticipation Physical Evaluation (EL2) form will still need to be printed and signed by the athlete, parent, and physician, but instead of bringing it to the school, you will upload it to the secure site. In the event of an emergency, medical staff will have immediate access to this vital information. The EL3 Consent and Release from Liability Certificate, Verification of Health Insurance, DCPS High School Sportsmanship contract and DCPS Student Media Release sheet will be submitted online utilizing digital signatures. Although easy to navigate, please do not hesitate to contact us if you have any questions. All student-athletes must be cleared prior to participation, conditioning, or tryouts.

**Instructions for Parents/Guardians: (Register using any computer, tablet, or smartphone device.)**

**Find Your School:** Find **Atlantic Coast** by going to [www.athleticclearance.com](http://www.athleticclearance.com) and select Florida.

1. **FIRST TIME USERS:** Create an Account: The video on this screen will provide instructions. **RETURNING USERS:** Enter Login information (email address) and click “Sign In”
2. Select “Start Clearance Here” to start the process.
3. Choose: School Year (2023-24), Select Atlantic Coast, select sport/s. **If your student is interested in participating in multiple sports, add all sports at once.**
4. Complete all required fields: Student Information, Parent Information, Medical History, Signature Forms, and upload the EL2 and other forms as required.
5. Once you reach the Confirmation Message, you have completed the online registration process.
6. **At this point, your student is not yet CLEAR!** The data is electronically filed with Atlantic Coast’s Athletic Department for review. **Please allow up to 5 business days (10 if during summer months) for official clearance.** When your athlete is cleared for participation, you will receive an email notification.
7. If you have questions, please use the yellow Help Option on the bottom right of the screen or contact the Atlantic Coast Athletic Department.
8. Additional Athletes: **Under the same account**, register additional students.

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## FAQ

### What is my Username?

Your username is the email address that you registered with.

### Multiple Sports

If you know your student will play multiple sports, it is best to add all sports on the first step. If you are registering for additional sports after completing your initial clearance for the year, you will have to complete the process again. The good news is that if you select the student and parent info from the dropdown on those respective pages, the information will autofill.

### Physicals

The physical form can be downloaded on **the Medical History** page. Please note that physicals expire after 365 days. Also, the **FHSAA EL2 Physical** is the only form accepted. The form **MUST BE SIGNED** by the **PARENT, STUDENT**, and Florida **PHYSICIAN prior to uploading the file**.

### Your Files

This area is meant to store your files so you can access them later in the year or perhaps years following.

### Why haven't I been cleared?

The Athletics Department will review the information you have submitted and Clear or Deny your student for participation within 5 business days. You will receive an email when the student is cleared to participate.

**My student was denied, now what?** You should have received an email with the reason for denial. Please update your Clearance record accordingly, then send an email to the Athletic Director or Athletic Trainer and ask to review the information.

Of course, if you have any challenges with this process, please email the Athletic Department for assistance.